

COTTONWOOD CITY COUNCIL AGENDA
INTERACTIVE ATTENDANCE | ZOOM ID 643-926-8757 & PASSWORD 866664
IN PERSON ATTENDANCE | COTTONWOOD FIRE HALL
TUESDAY, JULY 23, 2024 | 7:00PM



I. CALL TO ORDER & FLAG PLEDGE

II. AGENDA ADDITIONS

III. MINUTES

- A. CONSIDERATION TO APPROVE JULY 2, 2024 MEETING MINUTES

IV. ~~CONSENT AGENDA (one motion approves all)~~

V. ~~PRESENTATIONS~~

VI. FOLLOW UP

- A. FCE
- B. ~~RAINS PROPERTY~~
- C. ~~CITY OFFICE~~
- D. ~~LIBRARY~~
- E. ~~PROPERTY VIOLATIONS~~

VII. REPORTS & DEPARTMENT UPDATES

- A. SHERIFF'S DEPARTMENT REPORT
- B. ~~PUBLIC WORKS DEPARTMENT REPORT – ALLEN OLSEN~~
- C. ~~ENGINEER REPORT – KENT LOUWAGIE~~
- D. ADMINISTRATION REPORT – TEATHER BLISS
 - i. Public Works Update
- E. FIRE DEPARTMENT REPORT
 - i. July Meeting Minutes
- F. AMBULANCE SERVICE REPORT
 - i. June Meeting Minutes
- G. ~~RLF, SCDP, & ECONOMIC DEVELOPMENT UPDATE~~

VIII. NEW ACTION ITEMS

- A. ADMINISTRATION
 - i. Resolution 2024_0723 Accepting Grant Navigator Funding for \$5,000
- B. ~~ZONING~~

IX. OTHER BUSINESS

- A. COUNCIL REQUESTS OR TASKS FOR CITY STAFF
- B. FUTURE SPECIAL MEETINGS & PUBLIC HEARINGS
- C. CONCERNED CITIZENS LOG
- D. APPROVAL OF BILLS

X. INFORMATION ONLY

XI. VISITORS TO BE HEARD

This portion of the agenda is reserved for citizens and other attendees, outside the regular meeting agenda, to address the City Council. Presentations are limited to three (3) minutes per individual or fifteen (15) minutes for the total session.

Reminder to please remain professional and courtesy, offensive and derogatory behavior will not be tolerated.

XII. DATES TO REMEMBER: JULY 30-AUGUST 13 – COUNCIL FILING | AUGUST 13 – PRIMARY ELECTION

XIII. MONTHLY SCHEDULES: FIRST TUESDAY – EDA @ 5:30PM & COUNCIL @ 7:00PM | FIRE – SECOND MONDAY @ 6:30PM | CITY COUNCIL – THIRD TUESDAY @ 7:00PM | COTTONWOOD AMBULANCE – LAST MONDAY @ 6PM

XIV. ADJOURNMENT

DISCLAIMER: THIS AGENDA HAS BEEN PREPARED TO PROVIDE INFORMATION REGARDING THE UPCOMING MEETING OF THE COTTONWOOD CITY COUNCIL. THIS DOCUMENT DOES NOT CLAIM TO BE COMPLETE AND IS SUBJECT TO CHANGE.
THE CITY OF COTTONWOOD IS AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

JULY 2, 2024 MEETING MINUTES OF THE CITY COUNCIL

A meeting of the Cottonwood City Council was held on Tuesday, July 2, 2024, 7pm, in the Fire Hall with Corey Moseng, Joel Dahl, Mike Horner, Shannon Geihl, and Shawn Myers present. Also, present was City Administrator, Teather Bliss; Public Works Supervisor, Allen Olsen; Administrative Assistant Katie Ewing; and Engineer Kent Louwagie. Present from the public was Andrew Kolander, Feed Mill Manager of FCE.

Mayor Corey Moseng called the meeting to order and led in the Flag Pledge.

The council reviewed the minutes from the June 18, 2024 meeting. A motion by Shawn Myers to approve the minutes from the June 18, 2024 meeting. Seconded by Shannon Geihl. Carried.

Bliss presented the following information regarding a concern for who should be maintaining the Railway Street between Main Street and Prairie Street:

HISTORY | On August 5, 1980 the council moved forward with the installation of additional storm sewer line down Railway Street from the Farmers Elevator Mill to the County Ditch Totaling 1,500 feet of 12-inch storm sewer line. Nothing has been found in the minutes or in the Lyon County Recorder's Office indicating that an easement was done.

At a Council Meeting on April 6, 1982 Members of the Cottonwood Elevator and Coop Oil Boards were present to request that the City provide maintenance services to their roadways on the railroad right-of-way due to the fact that the roadways are extensively used by the general public. DeSmet introduced the **RESOLUTION THAT THE CITY PROVIDE ROAD MAINTENANCE SERVICES TO THE PUBLICALLY TRAVELED ROADWAYS LOCATED IN THE RAILROAD RIGHT-OF-WAY THROUGH THE ELEVATOR, LUMBER YARD, AND FERTILIZER PLANT YARD BY BLADING AND GRADING THE GRAVEL, SNOW PLOWING, AND OTHER INCIDENTAL ROAD MAINTENANCE JOBS.** Davis seconded. Carried.

PURPOSE OF TOPIC | It has been brought up multiple times to the City Office and Public Works about who owns Railway Street and that if it is owned by the Elevator, they would like to assume responsibility for it and control the flow of traffic through it. The week of June 24th I was notified that the elevator ordered upwards of ten thousand dollars of crushed granite for Railway Street and that if it is the responsibility of the City then we would be getting a bill from FCE for the crushed granite.

RESOLUTION | Because of the issues this topic has brought forward several times over the past few years and the research showing that the Railway is not City property and is only maintained because of a Resolution from 1982, the request would be that the Resolution be rescinded, and the City no longer maintain Railway Street from Main Street to Prairie Street. If services of blading, grading, or snow removal are needed then it will be on a billing basis just as we do with businesses in town for salt sand. From Main Street to Norseth Boulevard would still need to be maintained by the City as it does have multiple lines running through it as well as primary access to the Water Tower.

Manager Andrew Kolander represented the FCE to discuss the FCE-Railway Street between Main Street and Prairie Street.

After discussion on steps going forward it was agreed that the FCE, public works Allen, and City Administrator will set up a meeting time and come up with a plan moving forward when it comes to snow removal, rights-of-way, and utilities of the alleyways and Cottonwood Street. At that meeting a location for placement of signage for Cottonwood Street would be determined.

Sheriff Wallen also stated that private property signs would help with being able to help with trespassing when someone does drive onto the property.

A motion by Joel Dahl to rescind the previous resolution, RESOLUTION THAT THE CITY PROVIDE ROAD MAINTENANCE SERVICES TO THE PUBLICALLY TRAVELED ROADWAYS LOCATED IN THE RAILROAD RIGHT-OF-WAY THROUGH THE ELEVATOR, LUMBER YARD, AND FERTILIZER PLANT YARD BY BLADING AND GRADING THE GRAVEL, SNOW PLOWING, AND OTHER INCIDENTAL ROAD MAINTENANCE JOBS. Seconded by Mike Horner. Carried.

City Administrator shall prepare a Maintenance Agreement with the Building Center and Legend Cabinetry for the road maintenance from Main Street to Norseth Boulevard due to critical infrastructure access by the City. Agreements shall be ready for approval at the July 16th Council meeting. Easement shall be done and recorded for the 1,500 feet of 12-inch storm sewer line that runs from Prairie Street to the County Ditch.

Bliss presented the Veterans Park update; funding has been started along with the final design completed.

Bliss presented the follow up items:

RAINS PROPERTY | Order to Raze has been granted by the court and can take place after July 15. I am waiting to hear from the county on steps to proceed. Jeseritz Construction cost to raze property totals \$14,500.00.

Council will review after waiting period is over. Tabled.

CITY OFFICE | Quotes and breakdown included with this memo. The total for services comes to \$137,384 with ARPA and budgeted funds totaling \$142,616.

Council reviewed the quotes and had some questions regarding some of the bids.

Council made note that a contract with quoted prices be made and a no change order.

A motion by Joel Dahl to approve the city office project. Seconded by Shawn Myers. Carried. Opposed by Mike Horner. Abstained by Shannon Geihl.

LIBRARY GARAGE | Estimates included with this memo to either repair or remove.

Council reviewed the proposal and wants to look into other options first. Tabled.

PROPERTY VIOLATIONS | Resolution 2024_0618A Ordering the Repair and Removal of Hazardous Conditions Located at 37 West 2nd Street North and 215 West Main Street was served to the property owner on June 24, 2024. Making the deadline for remedy set for July 15, 2024.

Sheriff Wallen presented the monthly incident report to the City Council.

Public Works supervisor Allen Olsen informed the council on the following:

No parking signs by the firehall were put up and the curbs had been painted.

Council asked that the signs be readjusted to face the roadway.

Rugged Tree Service finished the tree clean up on Front Street and it went well.

The secondary pond was too full, and chemicals were picked up to be able to let it go.

The Prairie Street storm line is backing up again and once able to do so, public works will attempt to flush the line.

Preparation for Coming Home Days has begun.

Bolton and Menk engineer Kent Louwagie presented information on LPRW and the agreement between the City and LPRW.

A motion by Mike Horner to approve the agreement between LPRW and the City. Seconded by Joel Dahl. Carried.

Louwagie also presented the evaluation plans that were done for leaking ponds and I&I that is required for the PCA Pond Permit.

Bliss presented the administrative report as follows:

CITY PROPERTY | There is a piece triangular grass property between West 1st Street South and the tree dump road that the City owns. It has not been in the City's name, nor has it had a parcel number, so I asked for the County to assist in doing some research on the property as we have mowed it for decades.

This is what Mark Buysse and Mark Volz came up with:

Parcel 22-148071-0 shall be assigned to this property. This property was forfeited to the State of MN on October 24, 1989, and then was transferred on state deed #0173772 back on July 13, 1990. I do not believe this was ever created in the tax system since its implementation for whatever reason. We will get this input into tax, and you will be receiving statements for this property moving forward.

There is not a lot more that is able to be found and it will need a new legal description or to be surveyed.

RECOMMENDATION |

Have the property surveyed by Bolton & Menk and then sold for public purchase.

A motion by Shawn Myers to approve First Street property to be surveyed by Bolton and Menk. Seconded by Shannon Geihl. Carried.

No update for the RLF, SCDP, AND EDA.

Council reviewed the following:

CHD PARADE ROUTE | Map attached to the memo. Closure of roads for the CHD Parade on July 13th.

CHD STREET DANCE | Closure of West First Street from Barstad Road to Main Street from Friday, July 12th to Monday, July 15th.

CHD ACTIVITIES | Closure of West Cottonwood Street from West First Street to West Second Street on Saturday, July 13th.

BLOCK PARTY | Closure of Front Street from Fifth Street to Fourth Street on Monday, August 5th from 5PM to 9PM.

A motion by Joel Dahl to approve the Coming Home Days parade permit. Seconded by Mike Horner. Carried.

A motion by Shawn Myers to approve the road closures for Coming Home Days and during the Block Party. Seconded by Shannon Geihl. Carried.

Council reviewed the following resolution, RESOLUTION NO. 2024_0702 A RESOLUTION PERMITTING THE LAKEVIEW BOOSTER CLUB CHARITABLE GAMBLING ORGANIZATION TO CONDUCT OFF-SITE GAMBLING.

WHEREAS, the Lakeview Booster Club Charitable Gambling Organization. License No. 035466, has submitted an application for a Minnesota Lawful Gambling Application to Conduct Off-Site Gambling;

WHEREAS, such Off-Site Gambling Application is to be used for the Lawful Gambling at the following location;

142 West Main, the Cottonwood Community Center, in Cottonwood, Minnesota;

WHEREAS, the City of Cottonwood has no objections to the Applicant conducting the Lawful Gambling;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD, MINNESOTA AS FOLLOWS:

The Lakeview Booster Club Charitable Gambling Organization is approved to conduct Off-Site Gambling as stated on the Minnesota Lawful Gambling Application.

A motion by Shawn Myers to approve Resolution 2024_0702 Resolution Approving Offsite Gambling. Seconded by Joel Dahl. Carried.

The council reviewed the permit for ROW WORK- XCEL ENERGY.

A motion by Mike Horner to approve the ROW WORK- XCEL ENERGY permit. Seconded by Shawn Myers. Carried.

The council reviewed the end of June bi-monthly bills of \$29,994.17.

A motion by Joel Dahl to approve the total of bills \$29,994.17. Seconded by Shawn Myers. Carried.

A motion by Shawn Myers to adjourn the meeting. Seconded by Shannon Geihl. Carried at 849pm.



FOLLOWUP

TO: COTTONWOOD CITY COUNCIL
FROM: TEATHER BLISS – ADMINISTRATOR
DATE: JULY 23, 2024
RE: FCE

MESSAGE

RECAP | Minutes from prior meetings discussing Railway Street.

Minutes from April 4, 2023 Meeting: Bliss discussed Railway Street with the Council as it has been a topic brought up again in regard to the speeders that come through the elevator and road conditions. The elevator was going to look through their property documents because it does appear that the road belongs to the elevator and is not a public roadway, but it will be verified and brought back to Council for an update.

Minutes from July 2, 2024 Meeting: Manager Andrew Kolander represented the FCE to discuss the FCE-Railway Street between Main Street and Prairie Street.

After discussion on steps going forward it was agreed that the FCE, public works Allen, and City Administrator will set up a meeting time and come up with a plan moving forward when it comes to snow removal, rights-of-way, and utilities of the alleyways and Cottonwood Street. At that meeting a location for placement of signage for Cottonwood Street would be determined.

Sheriff Wallen also stated that private property signs would help with being able to help with trespassing when someone does drive onto the property.

A motion by Joel Dahl to rescind the previous resolution, RESOLUTION THAT THE CITY PROVIDE ROAD MAINTENANCE SERVICES TO THE PUBLICALLY TRAVELED ROADWAYS LOCATED IN THE RAILROAD RIGHT-OF-WAY THROUGH THE ELEVATOR, LUMBER YARD, AND FERTILIZER PLANT YARD BY BLADING AND GRADING THE GRAVEL, SNOW PLOWING, AND OTHER INCIDENTAL ROAD MAINTENANCE JOBS. Seconded by Mike Horner. Carried.

City Administrator shall prepare a Maintenance Agreement with the Building Center and Legend Cabinetry for the road maintenance from Main Street to Norseth Boulevard due to critical infrastructure access by the City. Agreements shall be ready for approval at the July 16th Council meeting. Easement shall be done and recorded for the 1,500 feet of 12-inch storm sewer line that runs from Prairie Street to the County Ditch.

POST JULY 2ND MEETING | Actions that have occurred after the July 2nd Council meeting.

T-Posts were placed at the end of both alleyways on July 3rd by feed mill manager Andrew Kolander and multiple complaints have come in from citizens residing along the alleyways. No records of locates exist for the t-post placement and contact with the city had not been made.

At first review, it appeared that the t-posts are inside the city's alleyway ROW. Because communication had not been done with the city that this was going to occur, there has not been any information passed along to utility companies or emergency services about access.

On July 15th Al and Teather went onsite to look at the location of the t-posts to see if they lined up with the electrical poles because normally, they sit on the property line. Upon examination it did appear that the t-posts were close to ten feet inside the alleyway. At that point it was discussed that a survey request would be put into Bolton & Menk to determine the ROWs, property lines, and utility locations. Markings were also made and locates called in for the placement of a dead-end sign on Cottonwood Street – remaining would be waiting for a sign to come in from order. It was also discussed that during snow removal, snow would be winged off to the north at the west end of Cottonwood Street and the alleyways so as to not obstruct the ROWs and fulfill the clearing of the roadway and alleyway.

On July 19th an email was sent to the CEO of FCE, Kevin Doppenberg, about the council meeting and items discussed at the meeting. Shortly after the email was sent, the FCE CEO visited the City Office to discuss Cottonwood FCE and the City Council meeting.

It was reiterated that the City understands and cares about the liability concerns as well as the private property rights of FCE. It was also explained that the concerns with the City lie with the city ROWs, easements, utilities, and property lines so that we ensure everything is done legally and properly. The concern was also expressed that the city wanted to make sure that all utility companies and emergency services were notified about the access being changed to those areas.

FCE notified the City that multiple attempts had been made over the past few years to talk with the property owners around the elevator about the traffic and it was dismissed by the property owners time and again.

A concern was brought forward about the washed out area by Main Street which the elevator claimed was left unmaintained by the city and was 4 feet deep.

The issue was acknowledged and stated it would be investigated further.

There was a mutual agreement that a survey needed to be done of the area to accurately determine the ROWs, easements, utilities, and property lines so that FCE could properly secure their property. It was also agreed that the CEO would be at the next council meeting so that a plan can be made moving forward together as well as the fact that the only person that speaks for FCE is the CEO and no one else.

Shortly after the meeting – cement barricades were being placed at the end of the alleyways and Cottonwood Street, completely contradicting everything that was discussed. When confronted about the cement barricades, with the presence of council member Shawn Myers; it was stated that the City is more than welcome to assume liability of the property if a kid gets killed, that the City neglected responsibility of filling in the washout by Main Street that was addressed with the City multiple times, and that FCE would hold off for 4 days before placing cement barricades.

Because of the blatant threats once again to the City, a survey request was called in to Kent and emergency services were notified of the inability to access property on the west side of the properties from FCE.

FOLLOW UP ITEMS |

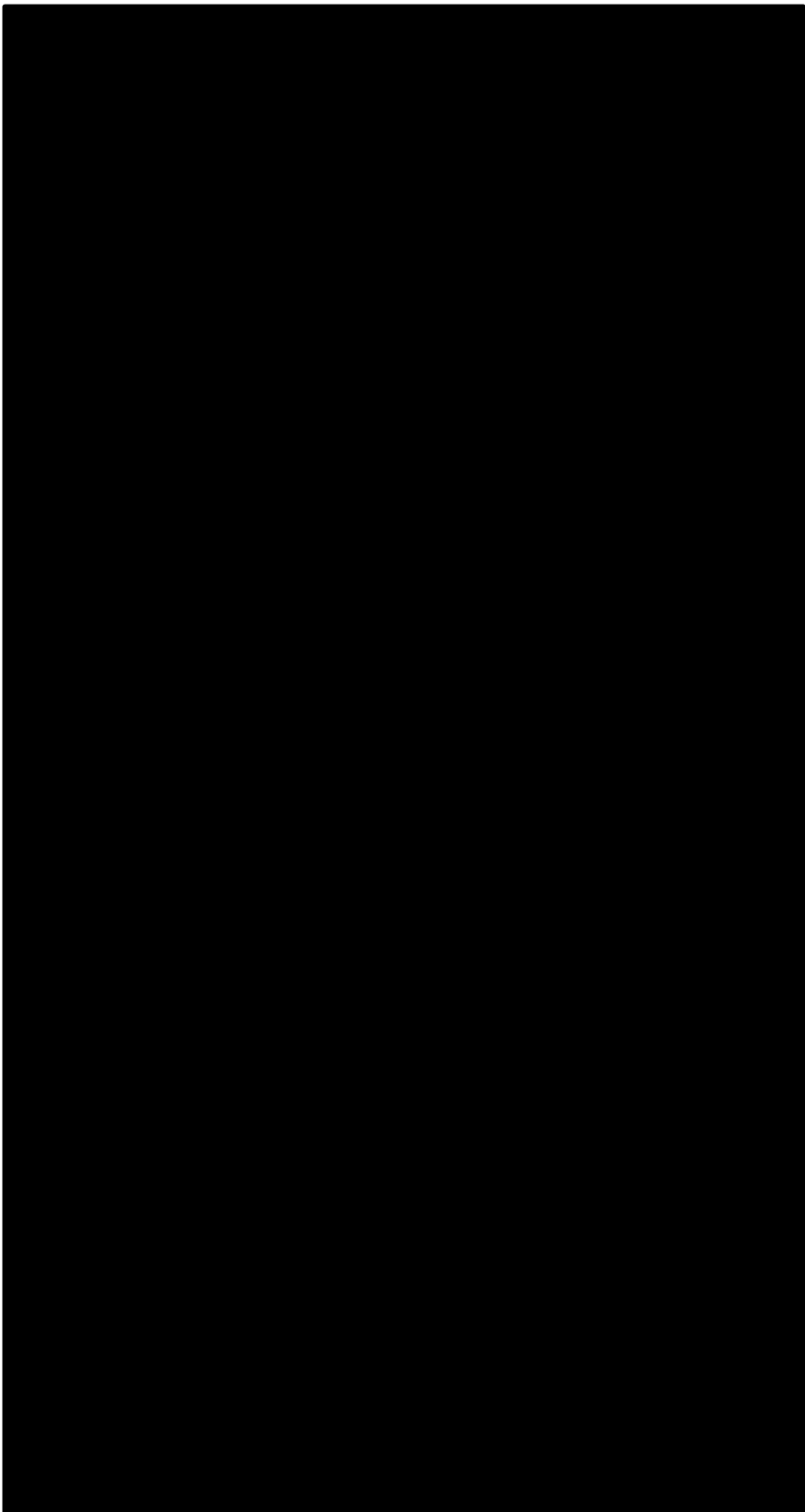
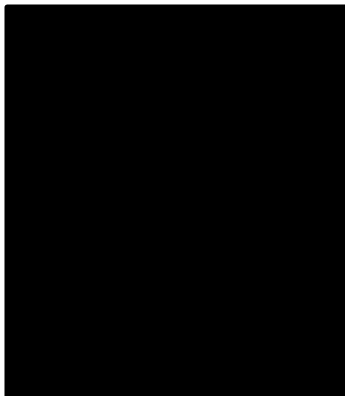
1. The surveying of utilities, easements, ROWs, and property lines.
2. Notifications to Emergency Services.
3. Wash out by Main Street.

SURVEYS | Kent has ordered title research to be done on the properties and the survey crew will be in Cottonwood on Monday to conduct the survey of the following area:



**EMERGENCY
SERVICES NOTICE |**

When the barricades were being placed and that the City was given a 4 day window, the Fire Chief was notified that the properties between East Main Street, East 1st Street, and East Prairie Street were no longer accessible through the elevator and in case of an emergency they would need to come down East 1st Street. The notification was put out on Active 911 so that Fire and Ambulance could be aware.

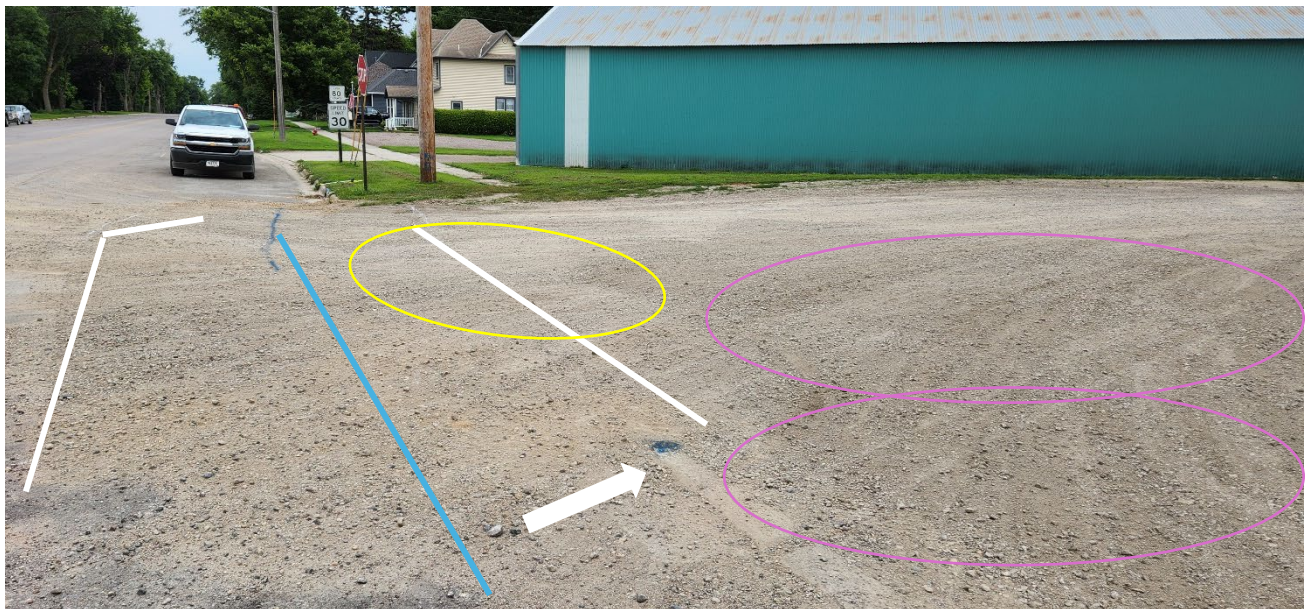


MAIN STREET WASH OUT | The area in question that was 4 feet deep and unmaintained by the City was evaluated on the 19th to determine if it was in the location of the water main break or further in on private, FCE property.

In talking with Public Works on the notification to the City regarding the state of the wash out, there was confirmation that the city was never contacted about the washed-out area prior to the issue being brought forward in the City Office the week prior to the July 2nd meeting. Furthermore, Public Works contacted Steve Alm and Rick Jeseritz about the history of Railway Street and its maintenance – it was stated that the city has never hauled in fill to Railway Street and Rick Jeseritz has always billed materials to FCE in past years.

Placing the blame on the water main break was also evaluated.

The photo below was taken on July 19, 2024



Above the lines represent the water main location (blue) and eight feet on either side of the water main where the trench was dug for the repair (white lines). The white arrow shows where the curb is still existing, indicating that the trench did not go further west than that point. The purple circles and darker fill indicate the location where large wash outs were filled with crush granite. The yellow circle is where an area could have been addressed by the city relating to the water main break repair.

Finally, the power pole in the photo is a marking point in the for reference in the next photos – it lies roughly 2 to 3 feet from the curb and half that distance was the stopping point of the water main trench.

The photo to the right is from the water main break. In it you will notice the location of the power pole and its position in relation to the trench line.

The excavation to the water main break is roughly six and a half feet. One of Jeseritz Construction's employees is standing in the trench and is a little under six feet tall.

The right aerial photo was taken in June of 2024. The yellow line indicates the curb line, the orange arrow indicates the power pole, and the blue line indicates the end of the trench.



Based on the photos and measurements done, the responsibility of filling the area in question that the city could have done is the northeast area. The large washout had no relation to the water main break and historical aerial photos will show that large area existing in prior years before the water main break. Furthermore, by looking at the photos – stating that the washout was 4 feet deep is absurd as that would have meant as a City, we completely ignored an area that was dangerously close to uncovering and damaging our watermain.

ACTION ITEMS | The council will need to determine if a rescinding of the July 2nd motion needs to be done or the motion stands.

What action the Council would like City staff to take to ensure the citizens are accurately informed of this matter.

DISCUSSIONS |



COTTONWOOD

FIRE DEPARTMENT

Meeting Minutes

I. Call to order

Regular meeting called to order at **1831** on **7-8-24** at the Cottonwood Firehall.

II. Roll call

Roll Call was taken with 23 members present & recorded in 2024 Mtgs-Drill-Fire Calls-Totals for the Year.xlsx on computer.

III. Approval of minutes from last meeting

Minutes were e-mailed from the last meeting & approved as sent out. Brad Bossuyt 1st, Brent Kesteloot 2nd, so moved.

IV. Open issues

- a) Read through fire call & training sheets for the month.
- b) Report from the Relief Association General Fund on balance, incomes, & expenses for the month.
- c) Discussed pros and cons of the house burn in June. Radio communications and scene set up.
- d) 905 and 907 inventory lists have been updated.
- e) Avera Granite Falls Ambulance service is hosting a fun day golf tournament July 19th registration begins at 1600 at the granite falls golf course. 4-person team. \$200 per team. Dinner will follow. Interested, contact Jennifer Jager at 320-564-6274.
- f) Jeremy discussed about how his meeting with Quentin from Marshall fire department on why they switched over the smooth bore. Quentin is available to discuss with the department after our meeting on August 12th.

V. New business

- a) Talked about coming home days, fire department set up. Department members wear the blue Cottonwood fire shirts.
- b) Trucks need to be washed before Coming home weekend.
- c) Looking for a different platform for splash dance, Schmitt's Lull is not available. Scott Boehne will provide his.
- d) 0900 13 July 2024 show up to the fire hall to start set up.
- e) Training on 17 July will either be water rescue or pumper training.

VI. Adjournment

Meeting adjourned at **1920**. Colin Bossuyt 1st, Jeff Leach 2nd, so moved.

Minutes submitted by: Eric Brunsvold

June 24, 2024 – Cottonwood Ambulance Service monthly meeting.

Meeting was called to order by LeeAnn Boehne with these members present:

Scott Boehne, Anna Brusven, Desiree Caron, John Caron, Katie Ewing, Kenzie Herrick, Korysa Herrick, Jaci Hubbard, Sara Hubbard, Ashley Jeseritz, Shelly Meyer, Derek Naab, Andrew Praus & Jenell Pringel.

Minutes from the month of May 2024 were discussed and accepted as presented.

Financials: Grant money was paid to us and with that we paid off the 920 ambulance. There is still some of that grant money left over.

Online Critical Care Class for Medics & RN's. Motion was made to approve up to 4 ambulance members to take this on-line class. The motion was made by Derek and approved by the rest of the ambulance members.

Truck wrap, Jeremy is still working on this, and we were shown a photo of what is being considered.

Driving class, will check when the next class is available for those that need to take this class.

Coming Home Days – everything has been taken care of for the hamburger feed. Friday night at 18:00 is bingo at the community center, those that want to help with serving popcorn and ice cream, let LeeAnn know.

Aflac – Cancer insurance through the city, they will pay for each member if interested. LeeAnn will have more details at our next meeting.

Rodeo Coverage in Marshall August 15 & 16, 2024 at the fairgrounds. Need 2 people for each night to be on stand-by. Have the truck at the fair grounds by 18:00 and you need to stay until everything is completed with the rodeo.

Kathy Martin memorial donations made towards the Cottonwood Ambulance Service and the family is looking into having an EMS statue made in memory of Kathy.

Defib for July is Andrew

Next meeting will be on July 29, 2024 @ 18:00 with training to follow.

The motion to adjourn the meeting was made by Sara and seconded by Jaci and approved by the rest of the members present.

Training was done in house, and we covered Binder Transfer & PS TRAXX.

Shelly Meyer – Secretary

RESOLUTION NO. 2024_0723

A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Grant”) in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Cottonwood (“City”) submitted an application for the Grant, a copy of which is attached hereto as Exhibit A (“Application”) for support in finding grant funding for (“Project”).

WHEREAS, the City has been notified that it has been awarded \$5,000.00 from the Grant (“Funding”) to find additional grant funding for the Project.

WHEREAS, the city council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in finding additional grant opportunities for the Project as noted in the Application, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Lexipol (“Contractor”) to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. Teather Bliss, City Administrator, is hereby appointed as the City’s Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
6. The Authorizing Agent shall serve as the City’s official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.
8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Grant.
9. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Grant.

Passed by the City Council of Cottonwood, Minnesota this twenty third day of July, 2024.

Mayor

Attested:

City Clerk

EXHIBIT A
(Grant Navigator Application)

Teather Bliss

Title

City Administrator

Email Address

teather@cityofcottonwoodmn.gov

Phone

(507) 423-6488

Office Address

78 West Main Street
Cottonwood, Minnesota 56229
United States
[Map It](#)

Department

Economic Development

Chief Administrative Officer

Teather Bliss

Briefly describe the project

Contract with Lexipol for grant writing services for the upcoming Minnesota Housing - Greater Minnesota Infrastructure Grant Program.

What is the project's estimated cost?

Grant contract is a two year contract for \$10,000.00.

When do you expect to start and complete the project?

The process will start when the Request for Proposal is released sometime this summer and the contract ends December 2024.

At what point in development is the project currently? This includes phases such as concept, feasibility study, preliminary engineering, committed project, etc.

The grant writer and the City stay in constant communication. As for the housing development, there is 70 acres of land that is committed as a plat for the purpose of future single and multi-residential housing development. A housing study was completed in 2021 showing a need for housing in Cottonwood. The City has been in communication with local business, Extreme Panel to develop concepts for housing development in Cottonwood to make the housing not only affordable but energy efficient.

Are there any grants you are currently pursuing or are there grants for which you believe your project may be eligible? If so, what is the anticipated request?

Currently we are anticipating the release of the Greater Minnesota Infrastructure Grant Program Request for Proposal.

Has the city council approved a resolution of support for the project?

Yes

If you responded Yes, upload a copy of the resolution that was passed by the City Council.

- [DOC060524-06052024134016.pdf](#)

Who are the primary city staff involved with the project? Please include names and job titles.

Teather Bliss, City Administrator
Allen Olsen, Public Works Supervisor

Is the city working with consultants on this project? If so, who?

Lexipol, Grant Writer
Bolton & Menk, Engineering Firm
Extreme Panel

Have you engaged with an engineer, planning agency, architect, or financial advisor to assess the overall cost of the project, funding options, and the financial impact to the city? If so, who? What stage is the financial planning in?

Yes, Bolton & Menk is the engineering firm for the City of Cottonwood. We are still in the early stages of financial planning with the grant writer and Extreme Panel.

Who are the consultants you expect to pay using the League grant? Only the primary grant consultants are required. This may be the same consultant as listed above. Cities should have a cost estimate from a consultant for the work to be completed to apply for Grant Navigator funding.

Lexipol

If using a consultant, have you received a quote or cost estimate for these grant services, and how much are these services expected to cost? (This information is needed for the Review Committee to assess the total Grant Navigator award.)

Yes the cost is \$5,000 per year. They City is in a 2 year contract for the services.

Feasibility studies are a formal assessment of the practicality of a proposed plan and are recommended to be conducted prior to committing resources and time. Has a feasibility study been conducted for the project?

No

Is there a Capital Investment Plan (CIP) for the project?

No

Has a local funding source been identified for the project (e.g., savings, bonds)? If so, please briefly list the source.

A Housing TIF has been explored.

Are there any other regulatory approvals needed (e.g., county, state agency)?

Unknown

Optional: You may upload additional content related to your project here.

- [Needs-Assessment_GAP-Gov-003.docx](#)

CITY OF COTTONWOOD | CONCERNED CITIZEN'S LOG

January 1, 2023 - December 31, 2023



Concern #	Date & Time	Nature of Concern	Department	Action Taken	Closed
23-1	3/31 900	NEIGHBOR GARBAGE BLOWING AROUND ON VERMILLION STREET	ADMIN	NOTIFIED RESIDENT	CLOSED
23-2	4/10 800	AGAIN - GARBAGE BLOWING AROUND ON VERMILLION STREET	ADMIN	NOTIFIED RESIDENT - GAVE 24 HRS TO CLEAN UP. VERIFIED DONE 04/11	CLOSED
23-3	4/26 1200	RESIDENT ON MAIN ST SWEEPING LEAVES IN GUTTER INTO PILE AND LEAVING IN STREET	ADMIN/PW	PUBLIC WORKS SWEEPED UP PILE	CLOSED
23-4	5/24 1240	UNDER 16 OPERATING GOLF CART WRECKLESSLY	ADMIN/LCSO	REPORTED TO SHERIFF'S OFFICE	CLOSED
23-5	06/02 1000	PLUGGED STORM DRAINS	PW	CLEARED STORM DRAINS OF DEBRIS	CLOSED
23-6	6/12 1400	CITY PARK PLAYGROUND EQUIP WOBBLY	ADMIN	EMAIL OUT TO PLAYGROUND REP	CLOSED
23-7	06/16 800	FORMAL PROPERTY COMPLAINT ON 588 W 1ST ST S	ADMIN	PHOTOS & COMPLAINTS SENT TO CITY ATTORNEY	CLOSED
23-8	06/16 800	FORMAL PROPERTY COMPLAINT ON 588 W 1ST ST S	ADMIN	PHOTOS & COMPLAINTS SENT TO CITY ATTORNEY	CLOSED
23-9	06/16 1200	COMPLAINT ON POST OFFICE	ADMIN	COUNCIL REQUEST	CLOSED
23-10	06/20 1200	FORMAL COMPLAINT FORM ON POST OFFICE	ADMIN	COUNCIL REQUEST	ONGOING
23-11	07/19 1300	FORMAL PROPERTY COMPLAINT ON LINDSAY COURT	ADMIN	PHOTOS & COMPLAINTS SENT TO CITY ATTORNEY	CLOSED
23-12	07/18 1900	COMPLAINT ON VEHICLE WITH EXPIRED TABS & FLAT TIRE PARKED ON 1ST ST N	LCSO	REPORTED TO SHERIFF'S OFFICE	CLOSED
23-13	07/11 700	COMPLAINT ON 90 WEST VERMILLION	ADMIN	NOTIFIED RESIDENT	ONGOING
23-14	08/01 0840	COMPLAINT ON SEVERAL LG DOGS AT HRA 25 PARK ST	ADMIN	NOTIFIED RESIDENT	CLOSED
23-15	08/02 2045	COMPLAINT AT COUNCIL ON 355 NORTHWOOD DRIVE FOR WEEDS & GRASS	ADMIN	NOTIFIED RESIDENT	CLOSED
23-16	11/28 1400	COMPLAINT OF DIRT COVERED SIDEWALK AT CITY PARK	PW	PW CLEANED	CLOSED
23-17	12/11 1345	COMPLAINT OF AGGRESSIVE DOG AT 290 WEST MAIN	LCSO	NOTIFIED RESIDENT	CLOSED

CITY OF COTTONWOOD | CONCERNED CITIZEN'S LOG

January 1, 2024 - December 31, 2024



Concern #	Date & Time	Nature of Concern	Department	Action Taken	Closed
24-1	01/31 1930	DOG ON DOG ATTACK AT 265 EAST MAIN	LCSO	REPORTED TO LCSO & ADMIN WILL BE SENDING CERTIFIED LETTER TO AGGRESSIVE DOG OWNER	CLOSED
24-2	02/29 1200	MUSIC PLAYING INTO LATE NIGHT & AT EXTREME VOLUMES	ADMIN	LETTER SENT TO RESIDENT	
24-3	03/01 1200	SCHOOL BUS STOP ARM VIOLATION	LCSO	BUS GARAGE HANDLED WITH LCSO	
24-4	03/05 800	INDIVIDUAL DRIVING 4WHEELER AROUND AT TREE SITE CAUSING RUTS	ADMIN	ADDRESSED WITH CITIZEN	CLOSED
24-5	07/03 1820	CITIZEN COMPLAINT ABOUT T-POSTS IN ALLEYWAY BEHIND PRAIRIE ST	ADMIN		
24-6	07/11 900	CITIZEN COMPLAINT ABOUT T-POSTS IN ALLEYWAY BEHIND PRAIRIE ST	ADMIN		
24-7	07/11 1000	CITIZEN COMPLAINT ABOUT T-POSTS IN ALLEYWAY BEHIND PRAIRIE ST	ADMIN		
24-8	07/16 1400	COMPLAINT ABOUT GRASS & WEEDS AT 405 PRAIRIE ST	ADMIN	LETTER SENT TO RESIDENT	
24-9	07/17 1000	COMPLAINT ABOUT WEEDS AT 144 SHOREVIEW DRIVE	ADMIN	LETTER SENT TO RESIDENT	
24-10					
24-11					
24-12					
24-13					
24-14					
24-15					
24-16					



CITY OF COTTONWOOD

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Payments

Current Period: July 2024

Payment Batch 071824BILLPAY

\$20,653.15

Refer	10911	<u>RUGGED TREE SERVICE</u>	<u>Ck# 052167 7/18/2024</u>		
Cash Payment	E 101-42000-300 Professional Services	FRONT STREET TREE MAINTENANCE		\$11,500.00	
Invoice 276					
Transaction Date	7/5/2024	General Checking	10100	Total	\$11,500.00
Refer	10914	<u>AMERICAN LEGAL PUBLISHING</u>	<u>Ck# 052162 7/18/2024</u>		
Cash Payment	E 101-41110-433 Dues and Subscriptions	ORDINANCE PUBLICATION		\$150.00	
Invoice 33158					
Transaction Date	7/8/2024	General Checking	10100	Total	\$150.00
Refer	10942	<u>MAGUIRE IRON</u>	<u>Ck# 052164 7/18/2024</u>		
Cash Payment	E 601-49400-228 Preventative Maintenanc	SMALL TOWER CLEAN AND INSPECTION		\$1,850.00	
Invoice 6037					
Transaction Date	7/16/2024	General Checking	10100	Total	\$1,850.00
Refer	10945	<u>QUARNSTROM & DOERING</u>	<u>Ck# 052166 7/18/2024</u>		
Cash Payment	E 101-42000-408 Hazardous Structures	JOE RAINS		\$419.10	
Invoice 87424					
Cash Payment	E 101-42000-304 Legal Services	JUNE PROSECUTION		\$288.75	
Invoice 87423					
Cash Payment	E 101-41500-304 Legal Services	DOUG WINN		\$165.00	
Invoice 87423					
Transaction Date	7/16/2024	General Checking	10100	Total	\$872.85
Refer	10947	<u>COTTONWOOD COOP OIL CO</u>	<u>Ck# 052163 7/18/2024</u>		
Cash Payment	E 602-49450-216 Chemicals & Chemical P	HYDROTHOL		\$3,601.06	
Invoice 06302024					
Cash Payment	E 101-45200-231 Weed & Pest Control	CORNERSTONE		\$55.04	
Invoice 06302024					
Cash Payment	E 101-43000-212 Fuel	FUEL		\$21.20	
Invoice 06302024					
Transaction Date	7/16/2024	General Checking	10100	Total	\$3,677.30
Refer	10948	<u>AMERICAN ENGINEERING AND TE</u>	<u>Ck# 052161 7/18/2024</u>		
Cash Payment	E 602-49450-300 Professional Services	COMPRESSION TESTING		\$976.00	
Invoice 194660				Project 131130	
Transaction Date	7/16/2024	General Checking	10100	Total	\$976.00
Refer	10951	<u>MN DEPARTMENT OF HUMAN SER</u>	<u>Ck# 052165 7/18/2024</u>		
Cash Payment	R 206-42270-33400 State Grants and Aids	DHS MMIS PMNT		\$1,627.00	
Invoice 071524					
Transaction Date	7/16/2024	General Checking	10100	Total	\$1,627.00



CITY OF COTTONWOOD
Payments

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Current Period: July 2024

Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$12,599.09
206 AMBULANCE FUND		\$1,627.00
601 WATER FUND		\$1,850.00
602 SEWER FUND		\$4,577.06
		<hr/>
		\$20,653.15

Pre-Written Checks	\$20,653.15
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$20,653.15



CITY OF COTTONWOOD

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Payments

Current Period: June 2024

Payments Batch 071624 BILL PAY

\$32,930.28

Refer 10906 VANMALDEGHEM, DEBRA

Cash Payment R 206-42270-34201 Ambulance Service C RUNREV: VANMALDEGHEM, JOHN OVERPAYMENT

\$250.00

Invoice 080923

Transaction Date 7/1/2024 General Checking 10100 Total \$250.00

Refer 10907 BHE RENEWABLES

Cash Payment E 101-43000-386 Solar Garden COUNTY 1/3 #302758376 \$119.26

Invoice 12090190

Cash Payment E 101-43000-386 Solar Garden SHOP 2/3 #302758376 \$238.51

Invoice 12090190

Cash Payment E 101-45100-386 Solar Garden CC #303498483 \$282.31

Invoice 12090190

Cash Payment E 101-41500-386 Solar Garden MAIN OFFICE #303428465 \$206.40

Invoice 12090190

Cash Payment E 101-45500-386 Solar Garden LIBRARY #303344390 \$92.31

Invoice 12090190

Cash Payment E 602-49450-386 Solar Garden NORTHWOOD LIFT STATION #303584880 \$153.91

Invoice 12090190

Cash Payment E 602-49450-386 Solar Garden MAIN STREET LIFT STATION #303975630 \$277.10

Invoice 12090190

Cash Payment E 207-42200-386 Solar Garden FIRE HALL 1/2 #304446638 \$140.59

Invoice 12090190

Cash Payment E 206-42270-386 Solar Garden AMBULANCE 1/2 #304446638 \$140.58

Invoice 12090190

Transaction Date 7/1/2024 General Checking 10100 Total \$1,650.97

Refer 10908 AMERICAN WELDING & GAS INC

Cash Payment E 101-43000-411 Rentals CYL RENTAL FOR WELDING \$39.80

Invoice 0010204683

Transaction Date 7/5/2024 General Checking 10100 Total \$39.80

Refer 10909 TELEFLEX FUNDING LLC

Cash Payment E 206-42270-210 Operating Supplies AMBULANCE SUPPLY \$169.50

Invoice 9508615472

Transaction Date 7/5/2024 General Checking 10100 Total \$169.50

Refer 10910 BOLTON & MENK

Cash Payment E 101-43000-303 Engineering Services TOM AND CHRISTY LANE PROJECT \$2,221.00

Invoice 0338987

Cash Payment E 101-43000-303 Engineering Services STREET MAINTENANCE PLAN \$429.50

Invoice 0338985

Cash Payment E 101-45200-303 Engineering Services REISHUS SURVEY \$283.50

Invoice 0338984

Cash Payment E 101-45200-303 Engineering Services REISHUS PARK \$2,449.50

Invoice 0338983

Project COT001

Cash Payment E 602-49450-303 Engineering Services WWTP \$2,714.00

Invoice 0338988

Project 131130

Cash Payment E 101-41500-303 Engineering Services GIS \$705.00

Invoice 0338982



CITY OF COTTONWOOD

Payments

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Current Period: June 2024

Cash Payment	E 601-49400-303	Engineering Services	LPRW		\$2,859.50
Invoice	0338982			Project 601LPR	
Cash Payment	E 601-49400-303	Engineering Services	IUP/PPL APPS		\$1,090.00
Invoice	0338982				
Cash Payment	E 601-49400-303	Engineering Services	WATER TOWER REPORT		\$2,500.00
Invoice	0338982				
Transaction Date	7/5/2024	General Checking	10100	Total	\$15,252.00
Refer	10913	LAMB COUNTRY EMBROIDERY	-		
Cash Payment	E 207-42200-300	Professional Services	PRINTING		\$2,013.00
Invoice					
Transaction Date	7/8/2024	General Checking	10100	Total	\$2,013.00
Refer	10916	GUIDEPOINT PHARMACY	-		
Cash Payment	E 206-42270-210	Operating Supplies	MONITOR SYSTEM		\$31.69
Invoice	672024				
Transaction Date	7/8/2024	General Checking	10100	Total	\$31.69
Refer	10920	LAKESIDE COMPANION	-		
Cash Payment	E 101-41500-300	Professional Services	STRAY CAT PROGRAM		\$706.14
Invoice	135541				
Transaction Date	7/9/2024	General Checking	10100	Total	\$706.14
Refer	10923	SOUTHWEST HEALTH AND HUMA	-		
Cash Payment	E 601-49400-305	Samples & Testing	WATER TESTING		\$75.00
Invoice	23001				
Transaction Date	7/9/2024	General Checking	10100	Total	\$75.00
Refer	10924	SOUTHWEST SANITATION	-		
Cash Payment	E 101-45200-411	Rentals	ADA PORTA RENT CITY PARK		\$205.00
Invoice	0032132				
Cash Payment	E 101-45200-411	Rentals	ADA PORTA RENT CENTRAL PARK		\$205.00
Invoice	0019587				
Transaction Date	7/9/2024	General Checking	10100	Total	\$410.00
Refer	10929	WEX	Ck# 001916E 7/11/2024		
Cash Payment	E 101-43000-212	Fuel	PUBLIC WORKS FUEL		\$2,054.21
Invoice					
Cash Payment	E 207-42200-212	Fuel	FIRE FUEL		\$206.32
Invoice					
Cash Payment	E 206-42270-212	Fuel	AMBULANCE FUEL		\$115.17
Invoice					
Transaction Date	7/11/2024	General Checking	10100	Total	\$2,375.70
Refer	10931	VSP INSURANCE CO	-		
Cash Payment	G 101-21713	VISION	VISION INSURANCE		\$42.50
Invoice	820849188				
Transaction Date	7/15/2024	General Checking	10100	Total	\$42.50
Refer	10936	PITNEY BOWES	Ck# 001934E 7/9/2024		
Cash Payment	E 101-41500-411	Rentals	MAIL MACHINE RENTAL		\$72.27
Invoice					
Transaction Date	7/9/2024	General Checking	10100	Total	\$72.27
Refer	10937	PREMIUM WATERS INC	Ck# 001935E 7/16/2024		



CITY OF COTTONWOOD

Payments

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Current Period: June 2024

Cash Payment	E 101-41500-411 Rentals	WATER RENTAL FOR OFFICE		\$21.49
Invoice				
Transaction Date	7/16/2024	General Checking	10100	Total \$21.49
Refer	10939 MVTL TESTING	-		
Cash Payment	E 602-49450-305 Samples & Testing	POND SAMPLES		\$283.00
Invoice 1260971				
Cash Payment	E 601-49400-305 Samples & Testing	POND SAMPLES		\$97.75
Invoice 1260749				
Cash Payment	E 602-49450-305 Samples & Testing	POND SAMPLING		\$221.50
Invoice 1250770				
Transaction Date	7/16/2024	General Checking	10100	Total \$602.25
Refer	10940 GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-300 Professional Services	JUNE LOCATES		\$12.15
Invoice 4060319				
Transaction Date	7/16/2024	General Checking	10100	Total \$12.15
Refer	10941 OFFICE PEEPS	-		
Cash Payment	E 101-41500-350 Printing & Binding	SEAL STAMP		\$56.95
Invoice 1068315-0				
Cash Payment		INVOICE PAID TWICE		-\$134.53
Invoice				
Transaction Date	7/16/2024	General Checking	10100	Total -\$77.58
Refer	10943 SHRED-N-GO	-		
Cash Payment	E 101-41500-300 Professional Services	SHRED SERVICE MONTHLY		\$108.93
Invoice 169556				
Transaction Date	7/16/2024	General Checking	10100	Total \$108.93
Refer	10944 LEAGUE OF MINNESOTA CITIES	-		
Cash Payment	E 101-41500-361 General Liability Insuran	FIREWORKS CHD		\$250.00
Invoice 4001329				
Transaction Date	7/16/2024	General Checking	10100	Total \$250.00
Refer	10946 LYON COUNTY RECORDER	-		
Cash Payment	E 101-41500-300 Professional Services	PROPERTY SEARCH		\$5.00
Invoice 4124539				
Transaction Date	7/16/2024	General Checking	10100	Total \$5.00
Refer	10949 COTTONWOOD HARDWARE	-		
Cash Payment	E 101-45200-210 Operating Supplies	PARK SUPPLIES		\$139.44
Invoice 063024				
Cash Payment	E 101-45200-220 Repairs & Maintenance	SCREWS FOR JOHN DEERE MOWER		\$3.89
Invoice 063024				
Cash Payment	E 101-43000-215 Shop Supplies	SHOP SUPPLIES		\$147.54
Invoice 063024				
Cash Payment	E 101-45100-210 Operating Supplies	BRUSH FOR CC		\$3.96
Invoice 063024				
Cash Payment	E 101-43124-225 Landscaping	CLEAN PAINT SPRAYER		\$51.96
Invoice 063024				
Cash Payment	E 101-41500-200 Office Supplies	SIGN SCREWS		\$6.88
Invoice 063024				



CITY OF COTTONWOOD

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Payments

Current Period: June 2024

Transaction Date	7/16/2024	General Checking	10100	Total	\$353.67
Refer	10950 JESERITZ ELECTRIC	-			
Cash Payment	E 602-49450-220 Repairs & Maintenance	WOODCHIPS LIFT REPAIR			\$432.98
Invoice	19299				
Cash Payment	E 101-43000-411 Rentals	SCISSOR LIFT USE FOR MAIN STREET			\$148.00
Invoice	19255				
Transaction Date	7/16/2024	General Checking	10100	Total	\$580.98
Refer	10955 MARSHALL INDEPENDENT	-			
Cash Payment	E 601-49400-351 Legal Notices Publishing	2023 CCR			\$134.61
Invoice	079094.				
Transaction Date	7/16/2024	General Checking	10100	Total	\$134.61
Refer	10956 XCEL	Ck# 001937E 7/17/2024			
Cash Payment	E 101-42000-381 Electric Utilities	100 W 2ND STREET SIREN BY FIRE HALL 51-0010012965-4			\$8.68
Invoice					
Cash Payment	E 101-45200-381 Electric Utilities	367 BARSTAD RD N - LAKE PARK 51-4917827-6			\$19.98
Invoice					
Cash Payment	E 101-43160-381 Electric Utilities	250 BARSTAD RD N - BOAT LANDING 51-6410144-8			\$99.94
Invoice					
Cash Payment	E 101-43160-381 Electric Utilities	300 W 1ST ST - LIGHTS 51-6696471-8			\$5.33
Invoice					
Cash Payment	E 101-43160-381 Electric Utilities	111 Barstad Road S- LIGHTS 51-5785067-6			\$4.28
Invoice					
Cash Payment	E 101-45200-381 Electric Utilities	255 CHERRY STREET - CITY PARK 51-5029926-4			\$9.77
Invoice					
Cash Payment	E 101-45200-381 Electric Utilities	25 ORCHARD STREET - CITY PARK 51-6862865-7			\$8.17
Invoice					
Cash Payment	E 101-45100-381 Electric Utilities	142 MAIN STREET COMMUNITY CENTER LIGHTS 51-5947668-7			\$25.36
Invoice					
Cash Payment	E 101-41500-381 Electric Utilities	78 West Main Street 51-6323357-0			\$147.09
Invoice					
Cash Payment	E 101-41500-381 Electric Utilities	DENTAL BUILDING 51-9482763-1			\$41.91
Invoice					
Transaction Date	7/17/2024	General Checking	10100	Total	\$370.51
Refer	10957 MN VALLEY COOP LIGHT AND PO	Ck# 001938E 7/25/2024			
Cash Payment	E 601-49400-381 Electric Utilities	ACCOUNT 12764001			\$1,107.87
Invoice					
Cash Payment	E 601-49400-381 Electric Utilities	ACCOUNT 12764000			\$90.84
Invoice					
Transaction Date	7/25/2024	General Checking	10100	Total	\$1,198.71
Refer	10958 VERIZON WIRELESS	Ck# 001939E 7/25/2024			
Cash Payment	E 101-43000-321 Telephone	PUBLIC WORKS			\$34.61
Invoice					



CITY OF COTTONWOOD

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Payments

Current Period: June 2024

Cash Payment	E 601-49400-321 Telephone	WATER		\$34.61
Invoice				
Cash Payment	E 602-49450-321 Telephone	SEWER		\$34.61
Invoice				
Cash Payment	E 101-41500-321 Telephone	OFFICE ADMIN		\$34.61
Invoice				
Cash Payment	E 206-42270-321 Telephone	AMBULANCE JET PACKS (2)		\$80.02
Invoice				
Transaction Date	7/25/2024	General Checking	10100	Total \$218.46
Refer	10959 CENTRACARE	-		
Cash Payment	E 206-42270-210 Operating Supplies	PACK RACK FOR FERNO INX COT		\$400.00
Invoice	CCHFIN6023			
Transaction Date	7/17/2024	General Checking	10100	Total \$400.00
Refer	10963 WIESEN, DAVE	-		
Cash Payment	E 405-00000-630 PAYGO	FINAL PAYG		\$1,981.81
Invoice	2009			
Cash Payment	E 405-00000-630 PAYGO	FEB TAX RATE CORRECTION		-\$354.34
Invoice	2009			
Cash Payment	E 405-00000-630 PAYGO	FINAL PAYG		\$1,970.45
Invoice	2011			
Cash Payment	E 405-00000-630 PAYGO	FEB TAX RATE CORRECTION		-\$352.31
Invoice	2011			
Cash Payment	E 405-00000-630 PAYGO	FINAL AYG		\$1,999.41
Invoice	2015			
Cash Payment	E 405-00000-630 PAYGO	FEB TAX RATE CORRECTION		-\$357.49
Invoice	2015			
Transaction Date	7/18/2024	General Checking	10100	Total \$4,887.53
Refer	10964 HERIGONS TREE SERVICE	-		
Cash Payment	E 101-42000-230 Tree Site Maintenance	TREE CLEAN-UP AND MAINTENANCE		\$775.00
Invoice				
Transaction Date	7/18/2024	General Checking	10100	Total \$775.00

Fund Summary

	10100 General Checking
	(\$134.53)
101 GENERAL FUND	\$12,510.98
206 AMBULANCE FUND	\$1,186.96
207 FIRE FUND	\$2,359.91
405 TAX INCREMENT FINANCE PROJECTS	\$4,887.53
601 WATER FUND	\$8,002.33
602 SEWER FUND	\$4,117.10
	\$32,930.28

Pre-Written Checks	\$4,257.14
Checks to be Generated by the Computer	\$28,673.14
Total	\$32,930.28