

## JUNE 17, 2025 MEETING MINUTES OF THE CITY COUNCIL

A meeting of the Cottonwood City Council was held on Tuesday, June 17, 2024, 7pm, in the City Office with Corey Moseng, Joel Dahl, Mike Horner, Shannon Geihl, and Shawn Myers present. Also, present was City Administrator, Teather Bliss; Public Works Supervisor, Allen Olsen and Sheriff, Eric Wallen. Present from the public was Karen Morin.

Corey Moseng called the meeting to order and led in the Flag Pledge.

The council reviewed the minutes from the June 3, 2025 meeting.

A motion by Shawn Myers to approve the minutes from the June 3, 2025 meeting. Seconded by Mike Horner. Carried.

The council reviewed the city office bills totaling \$30,072.16.

A motion by Joel Dahl to pay the office bills for a total of \$30,072.16. Seconded by Shawn Myers. Carried.

Sheriff Wallen presented the month of May's report.

The council discussed the speed limit on Northwood Drive and if it would be necessary to reduce the speed limit to match Front Street and Shoreview Drive.

The topic will be rediscussed at the July 1<sup>st</sup>, 2025 Council meeting.

Bliss presented the Administrative report:

Action Company LLC gave an estimate for the City Office; 34'x54' gravel parking lot totaling \$5,779.00.

A motion by Shawn Myers to approve Action Company LLC estimate of \$5,779.00, for a 34'x54' gravel parking lot. Seconded by Joel Dahl. Carried.

Olsen presented the Public Works report:

Quality Flow gave a quote for a new pump at Shoreview #2 totaling \$23,200.00 + any applicable tax. The work was completed June 13, 2025.

A motion by Shawn Myers to approve the Quality Flow quote for a new pump at Shoreview #2 totaling \$23,200.00 + any applicable tax. Seconded by Shannon Geihl. Carried.

TCMI gave a quote for a new laptop for \$1,079.00.

A motion by Shannon Geihl to approve a new public works laptop for \$1,079.00. Seconded by Joel Dahl. Carried.

There was a sinkhole that opened on West 4<sup>th</sup> Street that had been filled in and repaired.

The storm sewer on Prairie Street is still having issues taking on water during rain events. The storm sewer is going to be cut open later in the week to see if it can be jetted in either direction to try and clear any blockage.

Bliss presented the Engineering report:

Tom Christy Lane Project is progressing very well, what is left is the following to be completed as weather permits:

-The top layer of bituminous street pavement

-Boulevard grading, topsoil placement, seeding

The council was presented with the second bill from Action Company LLC pay App #02 for \$58,538.25.

A motion by Mike Horner to pay Action Company LLC for \$58,538.25. Seconded by Shawn Myers. Carried.

The council reviewed the June Fire Department Meeting Minutes.

Bliss presented an EDA update:

**Cottonwood Economic Development Authority Announces the Business Improvement Fund.**

**Cottonwood, Minnesota – Lyon County** Economic Development Authority (EDA) announces the start of a grant to help local businesses repair or improve their buildings. A limited amount of grants up to \$2,500 per business are available in which all businesses located in Cottonwood will be eligible for the program.

**Deadline & Review**

Applications will be accepted at the Cottonwood City Office and are due by the close of business on Friday, July 25, 2025.

All applications will be reviewed by the EDA on Tuesday, August 5, 2025 at 5:30pm in the Government Center.

**More Information**

For further information contact the Cottonwood Economic Development Authority through Teather Bliss, 507-423-6488 extension 3 or by email at [teather@cityofcottonwoodmn.gov](mailto:teather@cityofcottonwoodmn.gov)

**Guideline Packets**

Guidelines can be picked up from the Cottonwood Administration  
Cottonwood City Office  
231 West Main Street  
Cottonwood, Minnesota 56229

**BUSINESS IMPROVEMENT FUND ELIGIBILITY**

**ELIGIBLE PROJECTS**

- Rehabilitation or replacement of publicly visible exterior windows and/or doors
- Replacement of missing decorative building features that are fixed in place or permanent
- Rehabilitation or replacement of historic rooflines or historic features of materials consistent with the historic nature of the building (including corbels of stone, brick, parapets of stone, brick, metal, wood or other)
- Awnings and canopies (including the installation of new awnings and removal of deteriorating awnings and canopies)
- Approved exterior lighting
- Approved exterior signage
- Historic preservation-related maintenance which requires specialized care or expertise (examples include tuck-pointing and cleaning)

**INELIGIBLE PROJECTS**

- Any interior work
- Temporary/movable landscape improvements or plants
- Building acquisition

- Building additions or new construction
- Routine maintenance
- Any improvements completed or in progress at the time of the application

The council reviewed the mobile food unit permit 2025\_03 Blender Co.

A motion by Shawn Myers to approve MFU permit 2025\_03 for the Blender Co. Seconded by Shannon Geihl. Carried.

The council reviewed the mobile food unit permit 2025\_04 The Lemon Ladies LLC.

A motion by Shannon Geihl to approve MFU permit 2025\_04 for The Lemon Ladies LLC. Seconded by Shawn Myers. Carried.

The council reviewed the liquor license for LeRoy's Bar & Grill.

A motion by Shawn Myers to the liquor license for LeRoy's Bar & Grill. Seconded by Joel Dahl. Carried.

The council reviewed the following building permit; planning and zoning pre-approved:

Building permit 2025\_23 at 90 Spruce Place for an 8x10ft<sup>2</sup> deck seating around a pool.

A motion by Shannon Geihl to approve permit 2025\_23. Seconded by Joel Dahl. Carried.

Building permit 2025\_25 at 100 Shoreview Pass for a 20x250ft<sup>2</sup> driveway addition.

A motion by Joel Dahl to approve permit 2025\_25. Seconded by Shannon Geihl. Carried.

Shoreland alteration application 2025\_25 at 100 Shoreview Pass for rip rap.

A motion by Shawn Myers to approve shoreland alteration application 2025\_25. Seconded by Mike Horner. Carried.

Building permit 2025\_26 at 20 Tom Christy Lane for a 24x64 ft<sup>2</sup> driveway addition.

A motion by Joel Dahl to approve permit 2025\_26. Seconded by Shannon Geihl. Carried.

The council reviewed the bills totaling \$39,964.92.

A motion by Mike Horner to pay the bills totaling \$39,964.92. Seconded by Joel Dahl. Carried.

The property located at 588 West 1<sup>st</sup> Street South was discussed by the council and a public attendee, the council determined that Bliss is to talk with the City Attorney if the property can be mowed immediately or if the abatement process will have to take place due to the amount of personal effects located in the yard. The council also instructed Bliss to begin the abatement process on the state of the property and structures.

A motion by Shawn Myers to adjourn the meeting. Seconded by Shannon Geihl. Carried at 8:00pm.